



Sandwell Community Information and Participation Service

SCIPS E.G.M Special Newsletter May 2021

SCIPS EGM 15th June 2021 @ 10.30pm via Zoom

(PLEASE DO NOT ATTEND THE OFFICE)

Due to the Covid 19 ongoing restrictions we are holding a virtual EGM meeting in order to change our Memorandum and Articles of Assoc (M&AA) to allow the company to have more options for holding meetings, how we invite members to meetings, using digital meetings and postal votes for AGM.

We do not know what will happen in the future and whether further lockdowns or restriction will be put in to place. It is therefore important that the Directors are able to carry on the company business using methods that are now becoming more and more into prominence.

This does not mean that we will not hold our traditional meetings but rather gives us the ability to engage with our membership in a variety of ways.

The virtual meeting will take place via Zoom and members will also have the opportunity to use their proxy vote to vote either in favour of the proposed resolution to the M&AA or against the resolution, which will need to be indicated on your proxy form.

ZOOM MEETING ID : 385 624 0381 PASSWORD: 260900

SCIPS Offices – Working during the Covid-19 pandemic

SCIPS Manager, Chair and Vice Chair have been working closely to ensure that as far as possible we continue to provide services to our members and wider community as normal while ensuring our staff are safeguarded.

SCIPS staff continue working mainly from home with the equipment we have provided for them, staff are able to work from the office in teams of up to 4 for 2 days per week.

The office phone line is still diverted to a company mobile phone and emails are directed to staff at home so to the outside world all is as normal.

Until such time as the NMC feel it is safe to reopen the building to the public we feel that we can effectively continue working this way to support the TRA's, communities and residents of Sandwell as SCIPS always have.

The Manager, the Chair and the Vice Chair continue to monitor the situation

**SANDWELL COMMUNITY INFORMATION AND PARTICIPATION
SERVICE LIMITED**

PROXY VOTE FORM GUIDE

Enter
Your
Name

I _____

An Individual Member of SCIPS, hereby

appoint _____ of

_____, or failing him,

_____ of _____ as

Enter the
name and
Group of
your 1st
and 2nd
Choice
(Only enter
a group
name if
applicable)

My proxy vote to my name and on my behalf at the Extraordinary General Meeting of the company to be held on **Tuesday 15th June 2021**, and at any adjournment thereof.

This form to be used in respect of the resolution mentioned below as follows:

Resolution No. 1 for* / against *

*Strike out whichever is not desired.

Strike out either *for or
*against
Whichever is NOT
desired

If you do not select for or against Resolution No.1 then you are authorising the proxy to vote as they see fit on your behalf

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting.

Sign and
Date

Signed by _____ on _____ 2021

Note: Please delete as appropriate

Deadline for all valid proxy's to be received at SCIPS by Wednesday 10th June 2021.

Please post your **Freepost envelope by 27th May 2021** to allow 2 weeks for envelopes to arrive at SCIPs.